

TOURO UNIVERSITY GRADUATE SCHOOL OF SOCIAL WORK
320 West 31st Street, 3rd Floor
New York, NY 10001
SEMESTER TRACKING FORM FOR FIELD WORK ASSIGNMENT
FALL 2022/SPRING 2023

Student's Name: _____ Agency's Name: _____

FOR EMPLOYMENT BASED INTERNSHIPS – REPORT ACTUAL FIELD HOURS ON TIME SHEET

WK OF:	S	M	T	W	TH	F	S	SICK DAY	INTEGRATIVE PRACTICE FIELD SEMINAR **	TOTAL HRS:	STUDENT INITIALS	FI'S INITIALS
MONTH: SEPTEMBER												
SEPT 11												
SEPT 18												
SEPT 25												
MONTH: OCTOBER												
OCT 2												
OCT 9												
OCT 16												
OCT 23												
OCT 30												
MONTH: NOVEMBER												
NOV 6												
NOV 13												
NOV 20												
NOV 27												
MONTH: DECEMBER												
DEC 4												
DEC 11												
DEC 18												
DEC 25												
JAN 1												
JAN 8												
TOTAL HOURS FOR FALL 2022 SEMESTER _____												
INSTRUCTOR SIGNATURE _____ STUDENT SIGNATURE _____												

- FULL TIME (21 HOUR) FIELD WORK I & III ENDS ON JANUARY 13 - TOTAL HRS SHOULD BE CALCULATED TO JANUARY 13TH
- EXTENDED (15 HOUR) FIELD WORK I & III ENDS ON FEBRUARY 17 - TOTAL HRS SHOULD BE CALCULATED TO FEBRUARY 17TH

WK OF:	S	M	T	W	TH	F	S	SICK DAY	INTEGRATIVE PRACTICE FIELD SEMINAR **	TOTAL HRS:	STUDENT INITIALS	FI'S INITIALS
MONTH: JANUARY												
JAN 15												
JAN 22												
JAN 29												
MONTH: FEBRUARY												
FEB 5												
FEB 12												
FEB 19												
FEB 26												
MONTH: MARCH												
MAR 5												
MAR 12												
MAR 19												
MAR 26												
MONTH: APRIL												
APR 2												
APR 9												
APR 16												
APR 23												
APR 30												
MONTH: MAY												
MAY 7												
MAY 14												
MAY 21												
MAY 28												
MONTH : JUNE												
JUNE 4												
JUNE 11												
JUNE 18												
JUNE 25												
JULY 2												
JULY 9												
<p>TOTAL HOURS FOR SPRING 2023 SEMESTER _____</p> <p>INSTRUCTOR SIGNATURE _____ STUDENT SIGNATURE _____</p>												

- **FULL TIME (21 HOUR) FIELD WORK II & IV ENDS ON MAY 12. TOTAL HRS SHOULD BE CALCULATED TO MAY 12.**
- **EXTENDED (15 HOUR) FIELD WORK II & IV ENDS ON JULY 14. TOTAL HRS SHOULD BE CALCULATED TO JULY 14.**

**** INTEGRATIVE PRACTICE FIELD SEMINAR COUNTS AS 2 FIELD HOURS DURING THE WEEK ATTENDED**